TERMS AND CONDITIONS OF FUNCTION BOOKING

These Terms and Conditions form a binding agreement between **Valentine Bowling Club** (“the Venue”) and the person or entity making the booking (“the Client”).

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1. ROOM HIRE AND DEPOSIT

1.1 A deposit is required at the time of booking and must consist of the applicable Room Hire Fee together with the Bond.
1.2 The Room Hire Fee is $500 for all wedding packages and $350 for all other functions.
1.3 The Bond is $250.
1.4 A booking will not be confirmed until a signed copy of these Terms and Conditions has been returned to the Function Co-ordinator.

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2. BOND

2.1 The Bond is held as security against damage, loss, or breach of these Terms and Conditions.
2.2 Subject to clause 18, the Bond will be refunded to the Client by direct deposit within fourteen (14) business days after the function date, provided no deductions are required.

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3. PRICE VARIATIONS

3.1 Every effort is made to honour the price quoted at the time of booking.
3.2 All prices are subject to change without notice and are inclusive of GST.
3.3 Prices are subject to annual CPI increases.

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4. MINIMUM NUMBERS

4.1 Wedding packages are based on a minimum of fifty (50) guests.
4.2 Where final guest numbers fall below this minimum, the Client will be charged for the minimum number regardless of attendance.

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5. CANCELLATION

5.1 If cancellation occurs sixty (60) calendar days or more prior to the event, the Room Hire Fee will be forfeited and the Bond returned.
5.2 If the function space is rebooked by the Venue, the deposit will be refunded less the applicable Room Hire Fee of $500 for weddings or $350 for all other functions.
5.3 If cancellation occurs between seven (7) and fourteen (14) calendar days prior to the event, fifty percent (50%) of the total function cost must be paid.
5.4 If cancellation occurs within seven (7) calendar days of the event, one hundred percent (100%) of the total function cost must be paid.

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6. FINAL PAYMENT

6.1 Full payment of all charges is required no later than fourteen (14) days prior to the function date, or one (1) month prior for weddings.
6.2 Any additional liquor charges must be settled in full immediately upon completion of the function.
6.3 Payment may be made by bank cheque, credit card, direct bank transfer, or cash.

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7. FINAL NUMBERS

7.1 Final confirmed guest numbers must be provided no later than ten (10) days prior to the function date.
7.2 This number will be deemed final for catering purposes and charges will apply accordingly, irrespective of actual attendance.
7.3 Any increase in guest numbers after this time must be approved by the Functions Manager and Head Chef and paid for prior to the event.

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8. FOOD AND BEVERAGE

8.1 Final menu selections must be confirmed fourteen (14) days prior to the function.
8.2 Special dietary requirements may be accommodated where sufficient notice is provided.
8.3 No food or beverages may be brought onto the premises, except for celebration cakes.
8.4 Function menu items are not generally stocked, and late cancellations may still incur the original charge.
8.5 All menu items are subject to availability.
8.6 The Venue accepts no responsibility for food once it has left the premises.

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9. PUBLIC HOLIDAYS

9.1 Functions held on public holidays will incur additional charges.

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10. RESPONSIBLE SERVICE OF ALCOHOL

10.1 No alcohol may be brought onto the premises by any guest.
10.2 Valentine Bowling Club strictly enforces Responsible Service of Alcohol and Responsible Gaming legislation.
10.3 Alcohol must not be supplied to persons under eighteen (18) years of age.
10.4 Any breach of liquor licensing laws may result in immediate eviction, termination of the function, and forfeiture of all refunds.
10.5 Management reserves the right to refuse service or remove any person deemed to be intoxicated.

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11. SMOKING

11.1 Smoking is prohibited inside the premises, including the function room and veranda area.

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12. CHILDREN

12.1 Children may attend functions but must be supervised by a responsible adult at all times and must remain within the function room.

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13. 18TH BIRTHDAYS

13.1 The Venue enforces a strict no 18th birthday policy. No exceptions will be granted.

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14. 21ST BIRTHDAYS

14.1 Twenty-first (21st) birthday functions may be approved at the Venue's discretion.
14.2 A room hire fee of $350 and a bond of $500 will apply.
14.3 Security personnel may be required depending on guest numbers, with all associated costs payable by the Client.

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15. CLIENT PROPERTY

15.1 The Client is responsible for the placement and removal of all items brought onto the premises.
15.2 The Venue accepts no responsibility for items left behind after the function.

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16. TRADING HOURS

16.1 The function room is available only during the Venue's ordinary trading hours.
16.2 No extensions to trading hours will be permitted.

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17. MEMBERSHIP REQUIREMENTS

17.1 The Venue enforces the five (5) kilometre radius membership rule in accordance with State Government legislation.
17.2 Non-members must sign in, and guests residing within the five (5) kilometre radius must be signed in by a member.

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18. DAMAGE AND LOSS

18.1 The Venue accepts no responsibility for loss or damage to personal belongings.
18.2 The Client is financially responsible for any damage to or theft of Venue property caused by the Client, guests, or contractors.
18.3 The Bond may be forfeited and additional charges applied where damage exceeds the Bond amount.

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19. BAR WAGES

19.1 Bar wage expenses may be charged where the minimum spend of $150 per hour is not met.

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20. EXTERNAL CONTRACTORS

20.1 All external contractors engaged by the Client must hold valid public liability insurance.

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21. DECORATIONS

21.1 The use of cello tape, pins, tacks, nails, confetti (including metallic scatters), or rice is prohibited.
21.2 A $100 cleaning fee will apply for non-compliance.
21.3 All helium balloons must be secured and all candle flames fully enclosed.

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22. MEDIA RELEASE

22.1 The Client grants the Venue and its licensees or assignees the right to use any photographs or video recordings taken during the function for promotional, marketing, editorial, and publicity purposes.
22.2 The Client acknowledges no entitlement to copyright or payment.
22.3 Participants under eighteen (18) years of age must provide written parental or guardian consent.
22.4 This release may not be amended except in writing agreed by the Venue.

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23. GENERAL

23.1 Valentine Bowling Club reserves the right to decline or cancel any booking at its discretion.
23.2 These Terms and Conditions are governed by the laws of New South Wales.